

DATA ITEM DESCRIPTION

Title: Request for Nomenclature (DD Form 61)

Number: DI-SESS-81254D

AMSC Number: 10262

DTIC Applicable: N/A

Preparing Activity: CR

Applicable Forms: DD Form 61

Approval Date: 20210928

Limitation: N/A

GIDEP Applicable: N/A

Project Number: SESS-2021-021

Use/relationship: Request for Nomenclature (DD Form 61) is an automated request for an assignment, revision, or cancellation of nomenclature.

- a. This data item description (DID) is applicable to systems, subsystems, centers, centrals, sets, groups, kits, units, accessories and equipment procured for research, development and production purposes.
- b. This DID contains the format, content, and intended use information for the data deliverable resulting from the work tasks described in:
 - MIL-STD-196, Joint Electronics Type Designation Automated System
 - MIL-STD-1812, Aeronautical and Support Equipment Type Designation System (Copies of MIL-STD-196 and MIL-STD-1812 are available online at <https://quicksearch.dla.mil>.)
 - ASME Y14.100, Engineering Drawing Practices (Copies of ASME Y14.100 may be obtained from the American Society of Mechanical Engineers (ASME), Two Park Avenue, New York, NY 10016-5990, or online at <https://www.asme.org>.)
- c. This DID supersedes DI-SESS-81254C.

Requirements:

1. Reference Documents. The applicable issue of the documents cited herein, including their approval dates and dates of any applicable amendments, notices, and revisions, shall be as specified in the contract.
2. Format. A request for nomenclature assignment shall be in the Joint Electronics Type Designation Automated Systems (JETDAS), the Aeronautical and Support Equipment Type Designation System (ASETDS), or on a DD Form 61, Request for Nomenclature, in accordance with the following instructions. (JETDAS web address: <https://tdas7.apg.army.mil/jetdas>. ASETDS web address: <https://tdas7.apg.army.mil/asetds>. DD Form 61: <https://www.esd.whs.mil/Portals/54/Documents/DD/forms/dd/dd0061.pdf>.)
3. Content. Request for Nomenclature (DD Form 61) shall include the data specified in Table 1 below.

Table 1. Request for Nomenclature (DD Form 61)

Block No.	Description of Information Required
1	Originator and Address – Database generated.
2A	Thru or Via (Submitter Review Point) – The Government Representative or Government Agency the contractor is supporting who will review the DD Form 61.
2B	Thru or Via (Department Control Point (DCP)) – The appropriate DCP.
3	Department of Defense Control Point (DoDCP) – One of the Army Communications-Electronics Command (CECOM) Representatives at Aberdeen Proving Ground, MD for JETDAS, or the Air Force or Navy Representatives for ASETDS.
4	Date of Request – Actual date of request for submission. Database generated.
5	Description per Data Product Number – The DID Number.
6	Source Request Number – Database generated.
7	Security Classification of Equipment – The appropriate security classification from the drop down menu in accordance with Department of Defense Manual (DoDM) 5200.01, Volume 2, DoD Information Security Program: Marking of Information. (Copies of this document are available online at https://www.esd.whs.mil/DD .)
8	Federal Supply Class – The Federal Supply Class (FSC) for the item name listed in Block 13.
9	Stock Number – if applicable.
10	Action Requested – For type of nomenclature action desired, appropriate option (Assignment, Cancellation, or Revision) shall be selected.
11	For Revision Note Change In – Mandatory only for revisions. Appropriate option(s) (Item Name, Technical Data, Type Designation, Security Class of Equip, and/or Security Class of Tech Data) shall be selected. Provide more detailed explanation of the revision in Block 24.
12	Type of Nomenclature Request – Appropriate option (Experimental or Development; or Preproduction or Production) shall be selected.
13	Recommended Nomenclature – The item name and type designation together constitute the nomenclature as follows: (a) The recommended Item Name shall be selected from the Federal Item Name Directory, Cataloging Handbook, H-6 (copies of this document are available online at https://public.logisticsinformationservice.dla.mil/H6/search.aspx). When an appropriate name does not appear in the H-6 Handbook, a new item name shall be included in accordance with ASME Y14.100 and the H-6. Note: An Item Name shall reflect what an item is, not what it does, nor where and how it is used, and shall be driven by Block 15, Functional Description. (b) The recommended type designation shall be selected according to what it is, where it is used, its purpose and type of equipment. Type designations shall be selected using guidelines found in Tables I, II, and III of MIL-STD-196, or Appendix B, C, and D of MIL-STD-1812.

14	<p>Technical Data –</p> <p>14-1. The Federal Cataloging Item Name - (No action required.)</p> <p>14-2. Technical Characteristics – Provide the technical characteristics pertinent to the item being submitted for type designation and which are required for a complete understanding of its operating parameters. The technical characteristics that describe the item are not the same as the Functional Description listed in Block 15.</p> <p>14-3. Operating Power Requirements – List voltage, frequency phase, current, and state if provisions for internal battery (i.e. 110 volts of alternating current (VAC), 60 Hertz (Hz), 1 Phase; 24 volts of direct current (VDC), 5 amperes; includes provisions for internal battery).</p> <p>14-4. Overall Dimensions and Weight – As applicable. Include Units of Measurement (e.g. feet, inches, pounds, kilograms, etc.). Use Additional Information section, 14-4, to expand on Dimensions and Weight.</p> <p>14-5. Mounting Data – (e.g., rack mounted, bench mounted, pedestal mounted, four ½ in. mounting holes on 10 in. by 5 in. mounting centers.)</p>
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14 (con't.)	<p>14-6. Material(s) – Provide examples of materials (e.g. metal, aluminum, plastic, etc.)</p> <p>14-7. Complement Data – (Applicable only in describing systems, subsystems, centers, centrals, sets, groups, and kits.) List major items including items already type designated and items recommended for type designation including the following:</p> <ol style="list-style-type: none">a. Quantity. (e.g., 1, 2, 0 to 3)b. Item Name – Approved name in H6c. Commercial and Government Entity (CAGE) Code – (5 digit or alphanumeric code)d. Part Numbere. Drawing Numberf. Type Designation (if applicable)g. National Stock Number (NSN) (if applicable)h. Model Number (if applicable)i. Source Request Number (if applicable) <p>14-8. Special Features – List unusual characteristics not normally inherent in the item described and not covered by the preceding requirements and which are essential for identification.</p> <p>14-9. Design Activity Data including the following:</p> <ol style="list-style-type: none">a. Name of Design Activityb. Physical or Mailing Addressc. CAGE Code (5 digit or alphanumeric code)d. Part Numbere. Drawing Numberf. Model Number <p>14-10. Manufacturer's Data including the following:</p> <ol style="list-style-type: none">a. Name of Manufacturerb. Physical or Mailing Addressc. CAGE Code (5 digit or alphanumeric code)d. Part Numbere. Drawing Numberf. Model Number
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14 (con't.)	<p>14-11. Contractor's Data including the following:</p> <ul style="list-style-type: none"> a. Name of contractor b. Physical or Mailing Address c. CAGE Code (5 digit or alphanumeric code) d. Part Number e. Drawing Number f. Model Number <p>14-12. Type of Installation – (e.g. Designed for Airborne Installation, Portable Use, etc.)</p>
15	<p>Functional Description – A brief narrative functional description of the item capabilities for both itself, and, when applicable, related items. The functional description shall support the recommended nomenclature. The Functional Description shall be different than the Technical Characteristics listed in Block 14-2.</p>
16	<p>Contract or Order Number - Mandatory (one block 16, 17 or 18 must be filled in)</p>
17	<p>Government Drawing Number - Mandatory (one block 16, 17 or 18 must be filled in)</p>
18	<p>Government Specification Number - Mandatory (one block 16, 17 or 18 must be filled in)</p>
19	<p>Data Action Taken To – Database generated.</p>
20	<p>Project Group – The appropriate Government Engineering Project Office, System Program Code, Symbol, or number shall be specified.</p>
21	<p>Equipment of which this is a part – The nomenclature (item name and type designation) or recommended nomenclature of which the item described in block 13 is “part of”. Include the type designation number.</p>
22	<p>Equipment with which this item is used – The nomenclature (item name and type designation) or recommended nomenclature for the equipment of which the item described in block 13 is “used with”. Include the type designation number.</p>
23	<p>Modification/New Assignment information –</p> <ol style="list-style-type: none"> 1. Modification - If an item is modified, enhanced, or changed in any way that requires a suffix letter to be added to the nomenclature, select one of the three options provided for interchangeability (Two Way Interchangeable, Except by Maintenance Parts; Two Way Interchangeable, Including Maintenance Parts; or One Way Interchangeable), and list previous equipment type designation(s) with which it is interchangeable. 2. New Assignment - If the item requiring nomenclature is similar to previously approved type designation, check “similar to”, select applicable difference(s) (electrically, mechanically and/or functionally), and list the equipment type designation(s) to which it is similar.

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24	Other Pertinent Information – Additional information on the item not previously mentioned on DD Form 61. If submitting a revision or modification, state specific reason(s) why an item is being revised or modified.
25	Initiated By – (reference block 1 – Originator’s Information) Database generated.
26	Signature – (reference block 1 – Originator’s Information) Database generated.
27	Authorized Nomenclature – Will be completed by the DoDCP only.
28	Authorized By – (reference block 3 – DoDCP) Database generated.
29	Signature – (reference block 3 – DoDCP) Database generated.

End of DI-SESS-81254D