DATA ITEM DESCRIPTION

Form Approved
OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503.

1. TITLE	2. IDENTIFICATION NUMBER
CONTRACT WORK BREAKDOWN STRUCTURE	DI-MGMT-81334

3. DESCRIPTION/PURPOSE

3.1 This documents the Contract Work Breakdown Structure (CWBS) and its extension by the contractor using terminology and definitions, as applicable, in MIL-STD-881. The complete Work Breakdown Structure (WBS) will serve as a basis for program and technical planning, scheduling, cost estimating, resource allocations, performance management, configuration management, and status reporting.

4. APPROVAL DATE (YYMMDD)	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)	6a. DTIC APPLICABLE	6b. GIDEP APPLICABLE
930325	D/PA&E/RA		

7. APPLICATION/INTERRELATIONSHIP

7.1 This Data Item Description (DID) contains the format and content preparation instructions for the WBS to be submitted by the contractor, as required, by the work task described in 5.4.1.1 of MIL-STD-881.

7.2 This DID is applicable to all contracts requiring a WBS.

(Continued on Page 2)

8. APPROVAL LIMITATION	9a. APPLICABLE FORMS	9b. AMSC NUMBER
		AMSC D6915

10. PREPARATION INSTRUCTIONS

10.1 Reference document. The applicable issue of the documents cited herein, including their approval dates and dates of any applicable amendments, notices, and revisions, shall be as specified in the contract.

10.2 Specific instructions. The CWBS shall be reflected in a report which consists of two parts. Part I is an index, and Part II is a dictionary.

10.2.1 Part I - Contract Work Breakdown Structure Index. The CWBS shall contain the data elements as shown in the attached Part I sample format.

a. Line number. Enter line number for each CWBS. Line numbers should be sequential starting with 1.

b. CWBS element. Enter the title of the CWBS element (using the specific name or nomenclature, when applicable), intended to reflect the level. Level 1 is the total contract. Levels 2, 3, etc., are successively lower levels of the program.

c. CWBS code. Enter the CWBS code, if applicable.

d. Contract line item(s). Enter the number of the contract line item(s) which is (are) associated with the CWBS element, if applicable. (Continued on Page 2)

11. DISTRIBUTION STATEMENT

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

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Block 7, Application Interrelationship (Continued)

7.3 Related DIDs are:

DI-F-6006 DD Form 1921	Cost Data Summary Report
DI-F-6007 DD Form 1921-1	Functional Cost-Hour Report
DI-F-6008 DD Form 1921-2	Progress Curve Report
DI-F-6000C	Cost Performance Report
DI-F-6004B	Contract Funds Status Report
DI-F-6010A	Cost/Schedule Status

7.4 This DID supersedes DI-A-3023, DI-A-1004

Block 10, Preparation Instructions (Continued)

e. Statement of work (SOW) paragraph number(s). Enter the applicable paragraph number(s) from the Statement of Work (SOW), if applicable.

10.2.2 Part II - Contract Work Breakdown Structure Dictionary. The CWBS dictionary shall describe the effort and tasks associated with every CWBS element. The Part II sample attached provides the format for the CWBS dictionary.

a. Level of CWBS. Enter the level of each CWBS.

b. CWBS element. Enter the title of each CWBS element in the same order as given in Part I, Contract Work Breakdown Structure Index.

c. CWBS definition. Enter a complete description of the technical and cost content of each CWBS element. The statement should be as descriptive as possible about the efforts, tasks, tests, components, etc. that shall be included in the CWBS element by the contractor.

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CONTRACT WORK BREAKDOWN STRUCTURE INDEX	PROGRAM:	RFP NO.: _____ CONTRACT NO.: _____	DATE: .

LINE NUMBER	CWBS ELEMENT LEVEL 1	2	3	4	5	NAME	CWBS CODE	CONTRACT LINE ITEM(S)	STATEMENT OF WORK (SOW) PARAGRAPH NUMBER(S)

Part I Sample Format

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CONTRACT WORK BREAKDOWN STRUCTURE DICTIONARY	PROGRAM:	RFP NO.: _____ CONTRACT NO.: _____	DATE:

LEVEL OF CWBS	CWBS ELEMENT	CWBS DEFINITION

Part II Sample Format

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